

**UCalgary Teaching and Learning Grants D&I APPLICATION RUBRIC**

**Section B: Project Description (3,500 words, 70 points)**

1. Describe how your project is grounded in the University of Calgary teaching and learning context (10 points; 250 words):

*To establish how your proposed project is relevant to student learning at the University of Calgary, explain how it emerges from your local experiences in teaching and learning.*

Score	Description
10	Provides a clear and detailed description of relevance to student learning at UCalgary and makes explicit links to UCalgary teaching experience
8	Provides a clear description of relevance to student learning at UCalgary and makes explicit links to UCalgary teaching experience. Some detail is lacking.
6	Provides a description of relevance to student learning at UCalgary and makes links to teaching experience. Substantial detail is lacking or intention is unclear.
4	Description of relevance to student learning at UCalgary is unclear, links to teaching experience are unclear. It is difficult to understand the intention.
2	Description of relevance to student learning at UCalgary is unclear, links to teaching experience are absent. It is difficult to understand the intention or the linkage.
0	Description of relevance to student learning at UCalgary is absent, links to teaching experience are absent
Specific comments	

2. Describe how your project aligns with the strategic area(s) of focus you indicated in Section A (10 points; 250 words)

*UCalgary is committed to supporting scholarship in these key areas of focus. How will your project strengthen one or more of these priorities?*

Score	Description
10	Provides a clear and detailed description of alignment with, and contribution to, the specified area(s).
8	Provides a clear description of alignment with, and contribution to, the specified area(s). Some detail is lacking.
6	Provides a description of alignment with, and contribution to, the specified area(s). Substantial detail is lacking or alignment is unclear.
4	Description of alignment with, and contribution to, the specified area(s) is unclear, or alignment is absent.
2	Description of alignment with the specified area(s) is absent or description of contribution is absent.
0	Description both of alignment with, and contribution to, the specified area(s) are absent.
Specific comments	

3. Identify the development or innovation in teaching and learning that you will pursue through your project, and the specific goals, opportunities and/or challenges you hope to address. Demonstrate how existing pedagogical scholarship informs this work, and explain how your work is situated within the field. (10 points, 1000 words)

*What is the novel approach you will develop through this work? What goals, opportunities and/or challenges will you address through this teaching and learning development or innovation? How will you use this approach to improve teaching and/or student learning?*

Score	Description
10	Provides a clear and detailed description of the development or innovation and the goal/opportunity/challenge to be addressed. Explicitly describes how this development or innovation is expected to improve student learning.
8	Provides a clear description of the development or innovation and the goal/opportunity/challenge to be addressed. Describes how this development or innovation is expected to improve student learning. Some detail is lacking.
6	Provides a description of the development or innovation and the goal/opportunity/challenge to be addressed. Partially describes how this development or innovation is expected to improve student learning. Substantial detail is lacking or connection between project and student learning is unclear.
4	Description of the development or innovation and the goal/opportunity/challenge to be addressed is unclear, or connection between project and student learning is absent.
2	Description of the development or innovation and the goal/opportunity/challenge to be addressed is absent, or connection between project and student learning is absent.
0	Description of development or innovation, goal/opportunity/challenge to be addressed, and connection between project and student learning are absent.
<i>Specific comments</i>	

4. Identify the activities you will undertake for your project and clearly describe how they align with, and contribute to, the development or innovation in teaching and learning you identified above. (10 points, 1000 words)

*Specify the innovation you will create and how you will use it to support learning.*

Score	Description
10	Provides a clear and detailed description of the activities that will be undertaken to support the development or innovation. Activities described are relevant, appropriate and achievable.
8	Provides a clear description of the activities that will be undertaken to support the development or innovation. Activities described are relevant, appropriate and achievable. Some detail is lacking.
6	Provides a description of the activities that will be undertaken to support the development or innovation. Substantial detail is lacking, or it is unclear if all activities described are relevant, appropriate and achievable.
4	Description of the activities that will be undertaken to support the development or innovation is unclear, or some activities described are not relevant, appropriate or achievable.
2	Description of the activities that will be undertaken to support the development or innovation is incomplete, or activities described are not relevant, appropriate or achievable.
0	Description of the activities that will be undertaken to support the development or innovation is absent.

Specific  
comments

5. Describe how you will engage students in your project, including their roles and activities and how you will recognize their contributions (10 points, 250 words)  
*Scholarship is strengthened by the inclusion of all relevant perspectives, particularly those of learners, at the center of teaching and learning experiences. How will you include these perspectives in your project?*

Score	Description
10	Provides a clear and detailed description of the activities that will be undertaken by students to support the development or innovation. Students are active, engaged and recognized contributors to the project.
8	Provides a clear description of the of the activities that will be undertaken by students to support the development or innovation. Students are active and engaged contributors to the project. Some detail is lacking.
6	Provides a description of the activities that will be undertaken by students to support the development or innovation. Students are contributors to the project. Substantial detail is lacking, or student participation is passive and largely unrecognized.
4	Description of the activities that will be undertaken by students to support the development or innovation is unclear.
2	Description of the activities that will be undertaken by students to support the development or innovation is incomplete, or student participation is present but is inappropriate.
0	Description of the activities that will be undertaken by students to support the development or innovation is absent.
Specific comments	

6. Describe the impact your project will have on improving teaching and student learning, and link this impact back to the goals, opportunities and/or challenges, and context you described above. Explain how your work will benefit others; how you will share your findings locally and beyond, and how these impacts will be sustained beyond the funding period for the project (10 points, 500 words)  
*What would successful completion of your project look like: how would it impact the goals, opportunities and/or challenges and the context you've described above? How will teaching and learning at the University of Calgary—other courses, educators, and contexts—benefit from your project's activities, instruments, or findings?*

Score	Description
10	Provides a clear and detailed description of the expected impact of the project on student learning, both now and in the future. Alignment with goals/opportunities/challenges is explicit. Plan for dissemination is clear.
8	Provides a clear description of the expected impact of the project on student learning, both now and in the future. Alignment with goals/opportunities/challenges is apparent. Plan for dissemination is present. Some detail is lacking.

6	Provides a description of the expected impact of the project on student learning, both now and in the future. Alignment with goals/opportunities/challenges is unclear. Plan for dissemination is ill-defined.
4	Description of the expected impact of the project on student learning is unclear, or on-going viability is not considered. Alignment with goals/opportunities/challenges is unclear. Plan for dissemination is absent.
2	Description of the expected impact of the project on student learning is incomplete, on-going viability is not considered, or alignment with goals/opportunities/challenges is absent., or plan for dissemination is inappropriate or absent.
0	Description of the expected impact of the project on student learning is absent.
<i>Specific comments</i>	

7. How have you included consideration of principles of equity, diversity and inclusion in the design and execution of your project? (10 points, 250 words)  
*Incorporation of best practices in equity, diversity, and inclusion strengthen communities, and have been shown to improve the quality, social relevance and impact of scholarship and practice. How will you strengthen your work by following these principles?*

<i>Score</i>	<i>Description</i>
10	Provides a clear and detailed description of how the principles of EDI have been incorporated into both the design and execution of the project.
8	Provides a clear description of how the principles of EDI have been incorporated into both the design and execution of the project. Some detail is lacking.
6	Provides a description of how the principles of EDI have been incorporated into both the design and execution of the project. Substantial detail is lacking, or some principles of EDI have not been considered.
4	Description of how the principles of EDI have been incorporated into both the design and execution of the project is unclear, or some principles of EDI have been applied inappropriately.
2	Description of how the principles of EDI have been incorporated into both the design and execution of the project is incomplete, or principles of EDI have been applied inappropriately.
0	Description of how the principles of EDI have been incorporated into both the design and execution of the project is absent.
<i>Specific comments</i>	

8. Please list full citations for all sources cited above using a citation style relevant to your context.

**UCalgary Teaching and Learning Grants SOTL APPLICATION RUBRIC**

**Section B: Project Description (3,500 words, total 70 points)**

1. Describe how your project is grounded in the University of Calgary teaching and learning context (10 points; 250 words):

*To establish how your proposed project is relevant to student learning and teaching at the University of Calgary, explain how it emerges from your local experiences in teaching and learning.*

Score	Description
10	Provides a clear and detailed description of relevance to student learning at UCalgary and makes explicit links to UCalgary teaching experience
8	Provides a clear description of relevance to student learning at UCalgary and makes explicit links to UCalgary teaching experience. Some detail is lacking.
6	Provides a description of relevance to student learning at UCalgary and makes links to teaching experience. Substantial detail is lacking or intention is unclear.
4	Description of relevance to student learning at UCalgary is unclear, links to teaching experience are unclear. It is difficult to understand the intention.
2	Description of relevance to student learning at UCalgary is unclear, links to teaching experience are absent. It is difficult to understand the intention or the linkage.
0	Description of relevance to student learning at UCalgary is absent, links to teaching experience are absent
Specific comments	

2. Describe how your project aligns with the strategic area(s) of focus you indicated in Section A (10 points; 250 words)

*UCalgary is committed to supporting scholarship in these key areas of focus. How will your project strengthen one or more of these priorities?*

Score	Description
10	Provides a clear and detailed description of alignment with, and contribution to, the specified area(s).
8	Provides a clear description of alignment with, and contribution to, the specified area(s). Some detail is lacking.
6	Provides a description of alignment with, and contribution to, the specified area(s). Substantial detail is lacking or alignment is unclear.
4	Description of alignment with, and contribution to, the specified area(s) is unclear, or alignment is absent.
2	Description of alignment with the specified area(s) is absent or description of contribution is absent.
0	Description both of alignment with, and contribution to, the specified area(s) are absent.
Specific comments	

3. Identify the overarching question about teaching and/or student learning that you will pursue through your project. Demonstrate how existing pedagogical scholarship informs this work, and explain how your work is situated within the field. (10 points, 1000 words)  
*What is the question or goal about teaching and/or student learning you will pursue through this project, and how will the project help to better understand or improve this teaching and student learning?*

Score	Description
10	Provides a clear and detailed description of the overarching question to be pursued. Explicitly situates the project within the field using relevant references to existing scholarship.
8	Provides a clear description of the overarching question to be pursued. Situates the project within the field using relevant references to existing scholarship. Some detail is lacking.
6	Provides a description of the overarching question to be pursued. Partially situates the project within the field using references to existing scholarship. Substantial detail is lacking or connection between project and existing scholarship is unclear.
4	Description of the overarching question to be pursued is unclear, or project is not properly situated within the field (some relevant references are missing).
2	Description of the overarching question to be pursued is incomplete, and project is not properly situated within the field (many relevant references are missing).
0	Description of the overarching question to be pursued is largely absent and no reference is made to existing scholarship.
Specific comments	

4. Identify the scholarly activities you will undertake for your project and clearly describe how they align with, and support, answering the question you identified above. (10 points, 1000 words)  
*Specify the innovations or interventions you will use, the kinds of evidence and/or information to be gathered or generated, how they will be gathered or generated, and the methods or approaches you will use to analyze the evidence gathered or generated.*

Score	Description
10	Provides a clear and detailed description of the activities that will be undertaken to support the project. Activities described are strongly aligned with the overarching question, relevant, appropriate and achievable.
8	Provides a clear description of the activities that will be undertaken to support the project. Activities described are aligned, relevant, appropriate and achievable. Some detail is lacking.
6	Provides a description of the activities that will be undertaken to support the project. Substantial detail is lacking, or it is unclear if all activities described are aligned, relevant, appropriate and achievable.
4	Description of the activities that will be undertaken to support the project is unclear, or some activities described are not aligned, relevant, appropriate or achievable.
2	Description of the activities that will be undertaken to support the project is incomplete, or many activities described are not aligned, relevant, appropriate or achievable.
0	Description of the activities that will be undertaken to support the project is absent.
Specific comments	

5. Describe how you will engage students in your project, including their roles and activities and how you will recognize their contributions. (10 points, 250 words)

*Scholarship is strengthened by the inclusion of all relevant perspectives, particularly those of learners, at the center of teaching and learning experiences. How will you include these perspectives in your project?*

Score	Description
10	Provides a clear and detailed description of the activities that will be undertaken by students to support the project. Students are active, engaged and recognized contributors to the project.
8	Provides a clear description of the of the activities that will be undertaken by students to support the project. Students are active and engaged contributors to the project. Some detail is lacking.
6	Provides a description of the activities that will be undertaken by students to support the project. Students are contributors to the project. Substantial detail is lacking, or student participation is passive and largely unrecognized.
4	Description of the activities that will be undertaken by students to support the project is unclear.
2	Description of the activities that will be undertaken by students to support the project is incomplete, or student participation is present but is inappropriate.
0	Description of the activities that will be undertaken by students to support the project is absent.
Specific comments	

6. Describe the impact your project will have on improving teaching and student learning, and link this impact back to your question and the context you described above. Explain how your work will benefit others; how you will share your findings locally and beyond, and how these impacts will be sustained beyond the funding period for the project (10 points, 500 words)

*What would successful completion of your project look like: how would it affect the context you described? How would it provide helpful responses to your question? How will teaching and learning at the University of Calgary—other courses, educators, and contexts—benefit from your project’s activities, instruments, or findings? Specify how you will disseminate your findings.*

Score	Description
10	Provides a clear and detailed description of the expected impact of the project on student learning, both now and in the future. Alignment with the overarching question is explicit. Plan for dissemination is clear.
8	Provides a clear description of the expected impact of the project on student learning, both now and in the future. Alignment with the overarching question is apparent. Plan for dissemination is present. Some detail is lacking.
6	Provides a description of the expected impact of the project on student learning, both now and in the future. Alignment with the overarching question is unclear. Plan for dissemination is ill-defined.
4	Description of the expected impact of the project on student learning is unclear, or on-going viability is not considered. Alignment with the overarching question is unclear. Plan for dissemination is absent.
2	Description of the expected impact of the project on student learning is incomplete, on-going viability is not considered, or alignment with the overarching question is absent, or plan for dissemination is inappropriate or absent.
0	Description of the expected impact of the project on student learning is absent.

Specific  
comments

7. How have you included consideration of principles of equity, diversity and inclusion in the design and execution of your project? (10 points, 250 words)  
*Incorporation of best practices in equity, diversity, and inclusion strengthen communities, and have been shown to improve the quality, social relevance and impact of scholarship and practice. How will you strengthen your work by following these principles?*

Score	Description
10	Provides a clear and detailed description of how the principles of EDI have been incorporated into both the design and execution of the project.
8	Provides a clear description of how the principles of EDI have been incorporated into both the design and execution of the project. Some detail is lacking.
6	Provides a description of how the principles of EDI have been incorporated into both the design and execution of the project. Substantial detail is lacking, or some principles of EDI have not been considered.
4	Description of how the principles of EDI have been incorporated into both the design and execution of the project is unclear, or some principles of EDI have been applied inappropriately.
2	Description of how the principles of EDI have been incorporated into both the design and execution of the project is incomplete, or principles of EDI have been applied inappropriately.
0	Description of how the principles of EDI have been incorporated into both the design and execution of the project is absent.
Specific comments	

8. Please list full citations for all sources cited above, using a citation style relevant to your context.